Mr. Shahbaz Islam

Head of Corporate Communication

Sui Southern Gas Company, Karachi

**Subject: Request for sponsorship of corporate GOLD medal for Computer Science and Software Engineering first position holders**

Dear Sir,

First of all, we would like to thank you for your welcoming response and the interest you have shown regarding our request. Your reply included some queries which we would like to answer here in this very letter.

The convocation date isn’t finalized yet because of ongoing situation that has made things uncertain and unpredictable. But it will be organized after Ramadan and Eid-ul-Fitr, as per decisions made till now. We will inform you about it as soon it gets decided. There is a possibility that convocation will be organized virtually but we can’t confirm it. In either case, gold medals will be awarded to first position holders.

We will appreciate the presence of any representative of SSGC in the convocation. Gold Medals are awarded by the Chief Guests in convocation. However, representation of SSGC on the stage at the time of awarding students will be a pleasure for us.

Your question was whether SSGC's logo would be engraved on these medals or not. We are considering embossing the logo of SSGC on the medals.

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| Sr. No. | Description | Price | Total qty. required |
| 1 | First Position holder  (BS CS-2016) | 25,000 | 1 |
| 2 | First Position holder  (BS SE-2016) | 25,000 | 1 |
| 3 | First Position holder  (BS CS-2017) | 25,000 | 1 |
| 4 | First Position holder  (BS SE-2017) | 25,000 | 1 |
| Total= 100,000 | | | |